EOI-2

**A. Proforma for Inviting Expression of Interest for Developing MOOCs**

*(Please read the instructional manual before filling the form and submit at*

[***cec.moocproposal@gmail.com***](mailto:cec.moocproposal@gmail.com) for UG Courses & [**cec.pgmooc@gmail.com**](mailto:cec.pgmooc@gmail.com) for PG Courses***)***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Title of the MOOC | | **:** |  | | | | | | | | | | |
| 2. | Knowledge Stream | | **:** |  | | | | | | | | | | |
|  | | | | | | | | | Refer Annexure-I | |
|  | | | | | | | | | | |
| Subject | | **:** |  | | | | | | | | | | |
|  | | | | | | | | | Refer Annexure-II | |
|  | | | | | | | | | | |
| Degree programme | | **:** |  | | | | | | | | | | |
|  | | | | | | | | | Refer Annexure-III | |
|  | | | | |  |  | | | | |
| Credit/Non Credit Course | | **:** | Yes No | | | | |  | No. of Credits ……………. | | | | |
|  | | | | | | | | | | |
| 3. | Details of the Course Coordinator | | **:** |  | | | | | | | | | | |
| 3.1 | Name | **:** |  | | | | | | | | | | |
| 3.2 | Designation | **:** |  | | | | | | | | | | |
| 3.3 | Contact Detail | **:** | *Mobile No.- (10 digits) Alternative mobile number if any- Landline No.- (STD)*  *Email ID:-* | | | | | | | | | | |
| 3.4 | Experience in years | **:** |  | | | | | | | | | | |
| 3.5 | Nature of Employment |  | Permanent Temporary | | | | | | |  | Retired | | |
| Professional | | |  | Any other | | |  | | |  |
| 3.6 | University/Institute/College Associated With | **:** | *Name : Address- : City: State: PIN:*  *Phone:* | | | | | | | | | | |
| 3.7 | NAAC Rating of institute |  | (Numeric only) | | | | | | | | | | |
| 4. | Host Institute offering the course | |  | *Name : Address- : City: State: PIN:*  *Phone:* | | | | | | | | | | |
| 5. | Which of the following Educational Multimedia Research center you would have easy access for production | | **:** | Refer Annexure-IV | | | | | | | | | | |
| 6. | *I agree to provide the Host Institute’s consent letter before the release of funds (will be released as per MHRD*  *guidelines and terms & conditions issued by CEC)* | | **:** | Yes No | | | | | | | | | | |
| 7. | Final detailed proposal submitted \* | | **:** | Yes |  | No | | |  |  | | | | |
| 8. | Sample Video (5 -7 minutes duration ) \* | |  | Yes |  | No | | | | | | | | |
|  |
| 9. | Sample write up 250-350 words on lecture in the proposal\* | |  | Yes No | | | | | | | | | | |

\*Mandatory to be provided with proposal

The Course Coordinator may kindly ascertain before uploading the form that they have a Host University/ institute as per the MOOC guidelines from MHRD.

The acceptance of the course shall be in accordance to the MHRD/ UGC /CEC guidelines in force

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# B. Detailed MOOC Proposal

*(Kindly fill the form as per the instruction given in respected columns and submit at*

[*cec.moocproposal@gmail.com*](mailto:cec.moocproposal@gmail.com) *for UG Courses &* [*cec.pgmooc@gmail.com*](mailto:cec.pgmooc@gmail.com%20%20) *for PG Courses)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S.**  **NO.** | **DELIVERABLE** | **DESCRIPTION** | | | | **REMARKS** | |
| **1.0** | **Course Title** | The course title- to give clear indication of content | | | | As per the paper in the CBCS syllabus  The course for the purpose of MOOC shall be:  -It should be part of approved curriculum being transacted in a School/ College/University  -It shall mean a paper which is taught at least one semester as a part of subject  -It should end with an examination in resulting awarding of credits | |
| **2.0** | **Subject/** | Discipline | | | | (e.g. Physics, Geology, etc. ) | |
| **3.0** | **Degree** | Masters | | | | Masters in Arts/Law/ science etc … | |
| **3.1** | **Course**  **Category** | Core/Elective/Certificate | | | |  | |
| **3.2** | **Semester / paper** |  | | | |  | |
| **4.0** | **Specify the universities/ institute name, where this course is being**  **taught** |  | | | |  | |
| **4.1** | **Course Credits** | 1 credit will be equivalent to 13-15 hours learning the course content, participating in discussion forums and other interactions, working on assignments and activities designated for the course etc | | | |  | |
| **4.2** | **Total No of Modules** |  | | | |  | |
| **4.3** | **Course Duration (in Weeks)** | A 1 to 4 credit SWAYAM course is expected to be covered in 4-12 weeks' duration including the, learning from e- Content, reading reference material, discussion forum posting and assignment. And in course assessment component. | | | | As per UGC guidelines: Instructional Template for Facilitating Implementation  of Choice Based Credit System (CBCS)\  Attached proforma | |
| **4.4** | **Weekly Study Plan** | Lesson plan- the time line of sequential release of module, assignments and deadlines and  interactions schedule | | | |
| **4.5** | **Rationale for developing this**  **Course** | 50-100 words | | | |  | |
| **4.6** | **Course Description** |  | | | | Description should contain 100-150 words. | |
| **5.0** | **Course Objectives** | Define the overall objectives of the complete course point wise | | | |  | |
| **5.1** | **Learning Outcomes** | Preferably give point wise the learning outcomes | | | |  | |
| **5.2** | **Course introductory video** | Introductory video- 3-5 minute duration, to be created for the course highlighting its objectives, learning outcomes, brief structure, engagement time etc. the video/ slide show should be appealing  and informative for students | | | |  | |
| **5.3** | **Pre -requisites** | Student eligibility and basic educational qualification  or prior knowledge required for doing the course. | | | |  | |
| **5.4** | **Intended**  **Audience** |  | | | |  | |
| **6.0** | **Host Institution** |  | | | |  | |
| **7.0** | **Faculty profile** | | | | |  | |
| **7.1** | **S.**  **No.** | **Name** | **Designation** | **Department, Institute** | **e-mail** | | **Mobile** |
|  |  |  |  |  |  | |  |
|  |  |  |  |  |  | |  |
| **7.2** |  | **Brief about Course Coordinator (100 Words)** | | | | A brief biography , career highlights , affiliations etc. in context of the MOOC course (not to exceed 100  Words) | |
| **7.3** |  | **Brief about the Course developer (PI/SME) and Team:** | | | |
| **8.0** | **Interactivity – Discussion forum** | The interaction can be through video tutorial or Discussion forum moderations and participation.  Faculty to encourage discussion. May assign marks for participation and forum interaction.  Discussion related to subject matter | | | | Engagement in interaction and discussion is to be factored with grades. b) List some topics and questions for discussion in the forum. | |
| **9.0** | **Assessment**  **Plan** | Specify requirements for successful course completion Assessment plan – the weight age assigned for different elements of the MOOCs | | | |  | |
| **10.0** | **Term End assessment-and interaction** | Proctored exam, with 2 question paper sets ( nonidentical , non shuffled) to be provided by course faculty . the question paper is based on the Evaluation  strategy and question paper setting guidelines of National Coordinator | | | | To be provided by the offering faculty/instructor. refer  National Coordinator CEC guidelines for Evaluation  strategy and question paper setting | |

**C. Weekly Course Plan   
Course Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Weekly Course Plan aims to-

Scheduling video lectures and related text materials (e-book, references, glossary, FAQs etc.) in weeks, so that overall learning outcome of the course can be achieved in a systematic way throughout the course following weekly learning objectives.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Week** | **Day** | **Title of Lesson/Module** | **Objectives of the module-**  **Point wise** | **Expected Learning**  **outcome** |
| First Week | Day 1 |  |  |  |
| Day 2 |  |  |
| Day 3 |  |  |
| Day 4 |  |  |
| Day 5 |  |  |
| Second Week | Day 1 |  |  |  |
| Day 2 |  |  |
| Day 3 |  |  |
| Day 4 |  |  |
| Day 5 |  |  |
| Third Week | Day 1 |  |  |  |
| Day 2 |  |  |
| Day 3 |  |  |
| Day 4 |  |  |
| Day 5 |  |  |
| Fourth Week | Day 1 |  |  |  |
| Day 2 |  |  |
| Day 3 |  |  |
| Day 4 |  |  |
| Day 5 |  |  |
| Fifth Week | Day 1 |  |  |  |
| Day 2 |  |  |
| Day 3 |  |  |
| Day 4 |  |  |
| Day 5 |  |  |

# More weeks may be added accordingly…….